

Job Description

Photographer

The first listed photographer in the *Artline* (TAA newsletter) is the photographer in charge. He/she will communicate and work with the other photographers listed. They (if there is more than one) need to work closely together. The lead photographer is responsible for the coverage of the particular TAA event.

Before each TAA exhibition/event:

- Make sure that the event will have coverage.
- Photographs are made of the exhibit, award ceremony with the winners, and of the winning art work.
- The photos in JPEG format are emailed to the *Artline* editor, webmaster and the president. If we have a historian, he/she will also need to be included in emailing.
- The photos need to be emailed in timely matter, within 5 days of the event.

If there are 2 or more photographers, the responsibilities should be divided accordingly.