

Job description

Board Director (member)

Board members are selected to serve for 1 year by executive officers, and they serve until the first annual meeting (in September) when officers elect new board members.

When or if a board member decides to step down he/she will give his/her resignation in writing no less than 1 month prior to resignation. Any board member may be removed from office with or without cause by a vote of a majority of the entire Board (from our bylaws).

TAA board of directors should and will participate in other volunteer jobs beside the board position.

1. Regularly attends board meetings and important related meetings. In case of inability to attend, he/she needs to advise the President/Chairman as soon as possible.
2. Make a serious commitment to participate actively in committee work.
3. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
4. Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
5. Gets to know other committee members and builds a collegial working relationship that contributes to consensus.
6. Is an active participant in the committee's annual evaluation and planning efforts.
7. Participates in fund raising for the organization.